

TOWN OF ST. GERMAIN  
OFFICE OF THE CLERK  
P.O. BOX 7  
ST. GERMAIN, WISCONSIN 54558  
[www.townofstgermain.org](http://www.townofstgermain.org)

**MINUTES REGULAR SPECIAL TOWN BOARD MEETING: July 22, 2021**

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 6:32 pm
2. **Pledge of Allegiance**
3. **Roll Call, Establish a Quorum:** Kalisa Mortag, Ted Ritter, Tom Christensen, Brian Cooper, Jim Swenson along with Jeanna Vogel town treasurer and June Vogel town clerk are in Community Center room 4 with 2 community members. 1 community members attending via Zoom.us.
4. **Open Meeting Verification:** Mr Christensen noted that he had posted the meeting agenda at three locations in town on Wednesday, July 21, 2021 before 6:30 pm.
5. **Citizen's Comments – Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less.** None
6. **Cemetery Sexton's Report** Nothing to report
7. **Discussion /Action Items:**
  - a. **Payment of the bills.** Motion by Cooper to approve bills as presented; second by Swenson. Discussion none. By voice vote; all in favor.
  - b. **Approval of past meeting minutes.** Motion by Swenson to approve meeting minutes of July 12, 2021; second Cooper. Discussion none. By voice vote; all in favor.
  - c. **Public Comments and adoption concerning revisions to Chapter 1,2,3** Publicly posted and published. The zoning committee discussed the changes made to chapter 1 that were pending. No feedback received from board or clerk. One comment was in support of shipping containers. Motion by Ritter that the amendments to code of ordinances chapters 1, 2 and 3 be adopted as presented for public comment; second Cooper. Discussion none. By voice vote; all in favor.
  - d. **Golf Course Budget adjustments.** Recommendations from Margo and Aaron to make adjustments in golf course budget. Discussion by the board. Motion by Christensen to approve budget adjustments as presented; second Cooper. Discussion none. By voice vote; all in favor.
  - e. **Approve going out for bids for Ross Lake Road.** Ross Lake Road needs more gravel than what DPW can effectively complete. Shoulders are pushed up high, DPW not able to restructure. Discussion on how to pay for this, not budgeted. Motion by Ritter to table this topic until we have updated budgetary numbers; second Mortag. Discussion: Budget needs to be reviewed and cleaned up. By voice vote; 3-2
  - f. **Preliminary discussion of the WDNR grant funded Municipal Water Safety Patrol Program for which the Lakes Committee may soon be asking the Town to sponsor a multi-year boat patrol program.** Grant program was explained to the Lakes Committee at their July meeting. Discussion on grant program; 75% grant reimbursement and 25% lake organizations shared cost with town to administer program. Patrol officer needs to have law enforcement credentials.
  - g. **Clerk and Treasurer certification and budgetary allowance.** Clerk and treasurer one week school and bring value and knowledge to the town. Would like to pursue certification for continued learning and relationship building with other municipalities. Board is support of this. Will research to see what other towns do for budgetary purposes. Ad a line item for continuing education for elected officials under 51100.
  - h. **Request and approve annual budget of funds for Parks and Recreation Committee expenditures.** Committee voted to have town board set aside budget line for expenditures to keep up on equipment, mulch and allocate needs. Budget recommendation of a minimum of \$10,000 up to \$5000 per park; skateboard park, playground, ball fields, Vandervort, behind Chamber, Fern Ridge for maintenance, upkeep and potential new purchases expenditures for the upcoming years. Would have to determine perimeters of what Parks and Rec would be responsible for.

- i. **Approve membership changes to the Parks and Recreation Committee.** Lynn Carlson and Tim Clark have not presented to a meeting since Kalisa became chairman. Would like to remove them from committee with interest from Pam Gebhardt to join. Motion by Christensen to remove Tim Clark and Lynn Carlson from Parks and Rec committee and add Pam Gebhardt to the committee; second Cooper. Discussion none. By voice vote; all in favor.
- j. **Approve the purchase of replacement parts for broken playground equipment, replacement equipment in sandbox and the purchase of woodchips.** Kalisa explained the options of quotes she received. \$9357.11 includes 1 load of wood chips top layer, replacement of 2 interactive pieces that are broken, fix dome, dinosaur fossils to be put in sandbox, 4 new seat swings and signs for age levels. \$12,357.00 includes 3 loads of wood chips (replacing all woodchips), replacement of 2 interactive pieces that are broken, fix dome, dinosaur fossils to be put in sandbox, 4 new seat swings and signs for age levels. Specific wood for playgrounds of wood chips vs what is at yard waste facility. Chips for 3 loads approximately \$4500.00. Dome and interactive pieces \$3712.13. Seat swings \$244.00. Approximately \$1500 in playground equipment fund. DPW does not have equipment or manpower to clean out old chips and spread new chips. \$3940.81 for seats, signs and dinosaurs. Commitment to utilize \$1500.00 from playground equipment fund and balance out of community development. Motion by Mortag to utilize \$1400 and change from the playground equipment fund for purchase of replacement parts as mentioned and remaining balance from Community Development; second Cooper. Discussion none. By voice vote; all in favor. Motion by Mortag to purchase the raptor head and tail fossils for the sandbox as well as replacement the swings and purchase the signs for the playground ages as quoted for \$3694.38 out of Community Development; second Cooper. Discussion none. By voice vote; all in favor.
- k. **Acceptance of donated funds for a new skate park to be placed in the skate park bank account with parameters for expenditures.** Parks and Rec committee agreed to moving monies raised by kids at Flea Market to skate board park fund held by the town with knowledge for monies to be used for future skateboard park. Resolution to be created. Motion by Cooper to accept the funds raised by the kids into the Skateboard Park fund for a future skateboard park in the future \$3175.19; second Swenson. Discussion: Kalisa will get funds to Jeanna after flea markets. By voice vote; all in favor.
- l. **Review draft – Off Premises Sign Ordinance.** Motion by Christensen to table until future meeting to be determined; second Cooper. Discussion: Meeting August 18 at 6:00 pm. By voice vote; all in favor.

8. **Adjourn:** Mr Christensen adjourned the meeting at 8:45 pm

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<hr/> Chairman	<hr/> Supervisor	<hr/> Supervisor
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